



# REESE & ESCOBAR, LLP

Attorneys and Counselors at Law

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## INITIAL CONTACT FORM

NAME: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ DRIVERS LICENSE #: \_\_\_\_\_

NATURE OF LEGAL PROBLEM: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

ADDRESS

CITY

STATE

ZIP

PHYSICAL ADDRESS: \_\_\_\_\_

ADDRESS

CITY

STATE

ZIP

HOME PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

SPOUSE'S NAME: \_\_\_\_\_ SPOUSE'S CELL: \_\_\_\_\_

SPOUSE'S EMPLOYER: \_\_\_\_\_ SPOUSE'S WORK: \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

HIS EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

HER EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

RELATIVE: \_\_\_\_\_ PHONE: \_\_\_\_\_

A RELATIVE THAT CAN ALWAYS FIND YOU OTHER THAN YOUR PARENTS.

BEST FRIEND: \_\_\_\_\_ PHONE: \_\_\_\_\_

A FRIEND THAT CAN ALWAYS FIND YOU.

IF CRIMINAL CASE: BONDSMAN \_\_\_\_\_ PHONE: \_\_\_\_\_

*If you or anyone you have been involved with legally has ever been represented by any of the attorneys in this office, please let us know as soon as possible.*

**\*AFTER COMPLETING THIS PAGE, PLEASE COMPLETE THE 2<sup>ND</sup> PAGE QUESTIONNAIRE AND READ EACH NOTICE.\***

OFFICE USE ONLY—Client ID Number: \_\_\_\_\_

REVISED 08/10/2016

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**QUESTIONNAIRE & NOTICES**

1. HOW DID YOU HEAR ABOUT **REESE & ESCOBAR, LLP**?

_____ Someone referred me	Their Name: _____
_____ Know you personally	_____ Yellow Pages
_____ Lawyer referral services	_____ other: _____

2. ARE YOU REPRESENTED BY ANOTHER ATTORNEY AT THIS TIME?

YES NO IF SO, WHO? \_\_\_\_\_

3. ARE THERE ANY PENDING COURT DATES ON YOUR CASE?

YES NO IF SO, WHEN? \_\_\_\_\_

4. PLEASE INITIAL NEXT TO EACH NOTICE AFTER READING IT.

\_\_\_\_\_ **NOTICE:** IF OUR OFFICE REPRESENTS YOU, IT IS VITALLY IMPORTANT THAT YOU KEEP US INFORMED OF YOUR CURRENT ADDRESS AND PHONE NUMBERS AT ALL TIMES DURING THE COURSE OF THE REPRESENTATION. FAILURE TO DO SO COULD RESULT IN THE FORFEITURE OF YOUR IMPORTANT CONSTITUTIONAL AND STATUTORY RIGHTS.

\_\_\_\_\_ **NOTICE:** IF OUR OFFICE WAS NOT APPOINTED TO REPRESENT YOU OR IF YOU DID NOT OR DO NOT ENTER INTO A WRITTEN CONTRACT WITH OUR OFFICE, **REESE & ESCOBAR DOES NOT REPRESENT YOU.** FAILURE TO HAVE AN ATTORNEY COULD JEOPARDIZE YOUR IMPORTANT CONSTITUTIONAL AND STATUTORY RIGHTS AND SOME OF THOSE RIGHTS MUST BE ACTED UPON WITHIN A CERTAIN PERIOD OF TIME OR THEY WILL BE LOST FOREVER. IF CONCERNED, HIRE OUR OFFICE OR ANOTHER ATTORNEY IMMEDIATELY.

\_\_\_\_\_ **NOTICE:** IT IS THE PERSONAL MISSION OF **REESE & ESCOBAR**, ATTORNEYS AND COUNSELORS AT LAW TO ZEALOUSLY REPRESENT THEIR CLIENTS WITHIN THE LIMITS OF LAW AND PROFESSIONAL ETHICS AND TO KEEP THEM INFORMED OF THEIR LEGAL RIGHTS. PLEASE NOTIFY MR. REESE IMMEDIATELY IF YOU BELIEVE WE HAVE NOT LIVED UP TO THIS PROMISE.

I HAVE READ AND UNDERSTAND THE ABOVE NOTICES:

\_\_\_\_\_  
CLIENT/PROSPECTIVE CLIENT

THIS FORM & QUESTIONNAIRE WAS COMPLETED BY: \_\_\_\_\_

OFFICE USE ONLY—THIS FORM & QUESTIONNAIRE WAS REVIEWED BY: \_\_\_\_\_